

# 2019 ULI Global Awards for Excellence Submission Form

The Urban Land Institute invites the submission of projects to the 2019 ULI Global Awards for Excellence from January 7, 2019 to March 8, 2019. The final submission deadline is 9:00pm Eastern Standard Time (EST) on Friday, March 8, 2019.

Please read the 2019 Instructions before you begin.

ULI only accepts submissions digitally through this online form. For any comment or question regarding the submission not covered in the 2019 Instructions, FAQ and Winning Strategies, or the submission form below, please e-mail: [awards@uli.org](mailto:awards@uli.org).

## OVERVIEW

Submission Code [Admin Use Only]

### PROJECT TYPE [Required]

Indicate the main project category for your project. You can further describe it in the following sections.

- Civic/Public
- Commercial: Hotel
- Commercial: Leisure/Entertainment
- Commercial: Office
- Commercial: Retail
- Mixed-Use
- Residential
- Planned Community
- Program/Initiative
- Other

PROJECT NAME [Required]

### PROJECT DESCRIPTION [Required]

In approximately 300 words, describe the project as you would to a prospective client, a group of developers, your financial partner, or a communications professional. This overview should include general information about site size and characteristics.

### REASON FOR PROJECT RECEIVING AN AWARD [Required]

In bullet format, list up to five special, innovative, and/or distinguishing reasons why the project should receive an award. Describe each reason very briefly on one line. Consider the Evaluation Criteria in the Instructions. You will have the opportunity to expand on your answers on another page.

### Heritage Award

The Heritage Award goes to a development project or program that:

- established new concepts or standards that others have emulated;
- is of national or international renown;
- has been complete for a minimum of 25 years; and
- meets all eligibility requirements listed above.

The Heritage Award is not necessarily for historic preservation projects, although such projects may win the award.

Heritage Award submissions do not require the prior authorization of the developer or owner, however, the submitter must have standing with the project or program. ULI reserves the right to determine independently the ultimate organization eligible to win the Heritage Award.

The submitter must designate the project or program as a Heritage Award candidate in the submission form for it to receive this special consideration. By submitting the entry as a Heritage Award candidate, the jury will only evaluate it for this award, and not as part of the overall Global Awards for Excellence. Please evaluate carefully whether the project is best suited for this distinction. Please visit <http://uli.org/awards/uli-awards-for-excellence-winnersthrough-the-years/> to review a list of winners.

The jury only designates the Heritage Award with a unanimous vote.

If you wish to designate the project as a candidate for the Heritage Award, please check the "Yes" box below.

Yes

Percentage complete [Required]

Projects must be substantially complete, and Programs must be significantly implemented, to be eligible for an award.

Default: %

Percentage space sold/leased

Default: %

Additional phases planned? If so, how many?

Comments

## PROJECT LOCATION

### PROJECT ADDRESS

Please fill in the address details below as accurately as possible in order to locate the project, and to facilitate a possible jury visit, mapping, and other related efforts. If the submitted project represents multiple locations, or is a broad based initiative that does not match the format please add "NA" to the required fields, and explain the particular characteristics in the comments section.

Address Line 1 [Required]

Address Line 2

City/Municipality [Required]

State/Province/Region [Required]

ZIP/Postal Code [Required]

Country [Required]

Comments

## CRITERIA

### EXCELLENCE IN ALL AREAS

In 200 words or less, describe how your project or program demonstrates leadership through a high standard of excellence in all areas.

### RELEVANCE

In 200 words or less, explain how your project or program demonstrates relevance to the contemporary and future needs of the community in which it is located.

#### POSITIVE IMPACT

In 200 words or less, describe how your project or program has had a positive impact in its community and/or immediate context.

#### SUSTAINABILITY, STEWARDSHIP, RESILIENCY

In 200 words or less, describe how your project or program exhibits environmental sustainability, stewardship, and resiliency.

#### MODELS FOR OTHERS

In 200 words or less, describe how your project or program provides models, lessons, strategies, or techniques that other communities can replicate or adapt.

You will have the opportunity to describe marketplace acceptance and financial viability on the next page.

## MARKET ACCEPTANCE & FINANCIALS

The jury will evaluate entries on the extent to which they have achieved broad market acceptance and financial success. An understanding of the financing structure is key. Projects are likelier to advance to the finalist stage if the jury understands the project to be financially stable or viable. Public or nonprofit projects should demonstrate a reasonable use of financial resources and indicate how they support broader goals or efforts.

To demonstrate how your entry has been broadly accepted in the market, you may use any indicators that are standard for your product in your market, such as percentage of units sold or leased, percentage of square footage leased, utilization rates, average daily rates, visitor data, return on investment (ROI), increase in market valuation (based on independent appraisal), occupancy rate (compared to market), stimulation of economic growth in the community, etc. The submission may include additional financial information, such as pro formas, accounting statements, etc. If relevant, identify anchor/key tenants.

The jury will not evaluate projects that are unwilling to disclose financial information to ULI and the jury, which means such projects will not advance to the finalist or winning stages.

In the space provided below, describe how your entry has achieved market acceptance. [Required]

Estimated total cost of the project or eligible phase submitted [Required]

Upload additional financial information (Optional)

If you submit multiple files, please combine them in an archive format, such as zip.

## SITE STATISTICS

Please provide relevant information about the project, such as site size, uses (commercial space, residential units, office space, etc.), project timeline, and land uses.

Site Size (Please specify Acres or Hectares)

Commercial Space

Office Space

Default: Square feet or meters completed (please specify unit), percentage completed, percentage sold or leased.

Retail/Restaurant/Entertainment Space

Default: Square feet or meters completed (please specify unit), percentage completed, percentage sold or leased.

Hotel Rooms

Default: Square feet or meters completed (please specify unit), percentage completed, percentage sold or leased.

Residential Units

Single-family Units

Default: Number of units completed, percentage completed, percentage sold or leased.

Multifamily Units

Default: Number of units completed, percentage completed, percentage sold or leased.

Additional Uses

Open Space

Default: Square feet or meters completed, percentage completed, percentage sold or leased.

Industrial Space

Default: Square feet or meters completed, percentage completed, percentage sold or leased.

Education

Default: Square feet or meters completed, percentage completed, percentage sold or leased.

Civic

Default: Square feet or meters completed, percentage completed, percentage sold or leased.

Number of Parking Spaces

Project Timeline

Date Acquired

Default: Month/Year

Date Started

Default: Month/Year

Date Opened

Default: Month/Year

Date Completed (Actual or Projected)

Default: Month/Year

Land Uses

Buildings

Default: Area (Square Feet or Meters), Percentage of Site

Streets/Surface Parking

Default: Area (Square Feet or Meters), Percentage of Site

Open Space/Landscaping

Default: Area (Square Feet or Meters), Percentage of Site

Total

Default: Area (Square Feet or Meters), Percent of Site

What were the land uses before development?

List all land uses in your project:

Typical land uses include: Office, retail, restaurant, entertainment, hotel, residential, civic, education, industrial/warehouse, parks/open space, golf course, marina, surface parking, conservation zone.

Additional Comments

## PROJECT TEAM & AUTHORIZATION

### PROJECT TEAM

Provide contact information for members of the development team, such as developer(s), owner(s), and key consultants (e.g., architect, planner, development manager, etc.). Identify their roles; for example, differentiate between master planner and site planner, architect of record and associate and design architects. Development team information may be continued on a separate document as an attachment.

Developer(s)

Owner (if not same as developer)

Architect(s)/Designer(s)

Others

Upload Additional Team Information (Optional)

Submitter

This is the person who is completing the form.

Submitter Country [Required]

Submitter Contact Information [Required]

Valid input:

- must be 10-15 digits long and may include only numbers, hyphens, and spaces.

- name@myschool.edu

First name:  
Middle initial:  
Last name:  
Email address:  
Phone number:  
Address:  
City:  
State:  
ZIP:

Submitter Job Title [Required]

Submitter Company/Organization [Required]

Award recipient

ULI will send certificates for the finalist projects/programs and trophies for the winning projects/programs to this person and address.

Recipient's Country [Required]

Recipient Contact Information [Required]

Valid input:

- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
- name@myschool.edu

First name:  
Middle initial:  
Last name:  
Email address:  
Phone number:  
Address:  
City:  
State:  
ZIP:

Recipient's Job Title [Required]

Recipient's Company/Organization [Required]

Authorization Contact

This is the person ultimately responsible for authorizing this submission to ULI. This may or may not be the same person as the Submitter.

Authorization Contact Country [Required]

Authorization Contact Information [Required]

Valid input:

- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
- name@myschool.edu

First name:  
Middle initial:  
Last name:  
Email address:  
Phone number:  
Address:  
City:  
State:  
ZIP:

Authorization Contact Job Title [Required]

Authorization Contact Company/Organization [Required]

#### Authorization

The project owner or developer, designated public official, or a representative responsible for the project signs this digital agreement by checking the box below. The submitter may check the box below to agree to the terms on behalf of the person named under "Authorization Contact Information." By doing so, the submitter attests that the Authorization Contact is aware of this submission and the Authorization Contact attests that:

Using accepted accounting standards, this project is expected to meet expectations for return on investor capital, when applicable;  
There are no pending or impending concerns with this project's financial condition, debt, equity, or public agency subsidy;  
ULI may use and reproduce the information on this application and any supporting materials (including images and narratives) provided unless noted otherwise; and  
He/She has full power and authority to provide this information and to grant these rights and permissions.

By checking the box below, I agree to the authorization terms: [Required]

Yes, I authorize this submission to the ULI Global Awards for Excellence

## IMAGES AND ATTACHMENTS

#### Minimum submission materials

The first image should be a contact-sheet showing thumbnails of all submitted images. The contact-sheet should include a caption and image credit for each thumbnail. This should be in PDF.  
The second image, when applicable, should be a locator map showing the project's location relative to its metropolitan area.  
The third image, when applicable, should be a project site plan.  
The fourth image, when applicable, should show the project within context of its surroundings.  
Additional images are up to you. You may submit up to 20 image files (in addition to the contact-sheet).

#### Submission material requirements

Image files should be in TIFF or JPEG formats, no PDF formats, except for the contact sheet.  
Minimum dimensions of 8.5 x11 inches or A4 at 300 pixels per inch or better.  
Do not include any border, logo, number, or other collage elements in the images.  
Common drawing/mapping conventions are acceptable in the relevant plans and other support drawings or diagrams.  
Final project renderings in any form other than for site and locator plans are not accepted and may disqualify the entire entry.  
Some diagrammatic/conceptual images might be relevant depending on the project.

#### Naming Protocol

We strongly recommend naming the images and files:

in a manner that identifies the project clearly; and  
in the order in which the jury should review them.

Preferred naming protocol: AbbreviatedProjectName\_AbbreviatedLocation\_ImageNumber

Example: whitehouse\_dc\_01

The jury uses images for a first assessment of the overall visual impression of the project. These images are critically important to sustain the application narrative and often drive the conversation as the jury meets and evaluates entries. Please choose images that are relevant to the characteristics that make the project a viable award candidate.

These images form the basis of the content ULI uses to feature projects in relevant ULI research and communications. ULI typically features all winners and finalists – and may feature other applicants of note. ULI often uses the images to make a video to present during ULI annual meetings, ceremonies, and related events. The higher the quality of the images, the better.

By submitting this application, you attest that ULI may use or reproduce any supporting information provided (including images), unless noted otherwise. The submitter attests that she/he has full power and authority to grant these rights and permissions.



Upload Contact-Sheet with Credits/Captions

Upload Locator Map

Upload Project Site Plan

Upload Project within its Context

Upload Image

Upload Image

Upload Image

Upload Image

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Upload Image

Upload Image

Upload Image

Upload Image

Upload Image

Upload Image

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Additional submission materials (optional)

You may submit up to six files with relevant information, such as detailed financials, descriptive literature, news articles, blog posts, etc. This additional information typically is only of significant value to applications that advance through the initial assessment. The initial assessment tends to focus on the primary application material. Particularly useful are materials that can offer an objective, third-party perspective on your project's character and impact.

Upload Additional Attachment

Upload Additional Attachment

Upload Additional Attachment

Upload Additional Attachment

Upload Additional Attachment

Upload Additional Attachment

## ADDITIONAL INFORMATION

Awards, Recognition, and Certifications [Required]

Has your project received any other awards or recognition? Please include here any that you deem relevant. This may include certifications. You must include any other ULI awards received, at the District Council, regional, or global level.

Is this project a re-submission to the ULI Global Awards for Excellence? [Required]

Yes

No

Re-submission Details

Re-submissions to the ULI Global Awards for Excellence, when applicable, should note prior year/s of submissions, and notable differences between that submission and this one. If not a resubmission, please leave blank.

Enter any relevant additional information that may not have been covered elsewhere in the submission (Optional)

## PAYMENT

Entry Fees

An entry fee must accompany each submission. Fees for the 2019 ULI Global Awards for Excellence are:

Public Sector/NGO US \$200  
Private Sector US \$600

Please note that these fees apply to the company or organization submitting the application, not the type of project. For instance, a private sector company submitting a public sector project pays the private sector fee. Select your applicable fee below.

Public Sector/NGO  
\$200.00 each  
Default: 0  
Valid input:  
- Positive whole numbers

Private Sector  
\$600.00 each  
Default: 0  
Valid input:  
- Positive whole numbers

PayPal is the preferred method of payment. This form will take you to a secure environment where you can complete the payment transaction. If you experience any problem or if your organization is unable to fulfill payment via PayPal, please note it in the payment comments section below, complete the application, and we will follow up to try to support your payment.

Payment Comments

## NEXT STEPS

Thank you for preparing this form. You will receive a first notification once ULI receives this form. You will receive a second notification prior to jury review, once ULI verifies that your submission information is complete.

### First Jury Meeting

After an extensive briefing, each juror receives a group of submissions to review in advance of the first jury meeting. During this first meeting, typically over the course of two days, each juror presents to the rest of the jury his or her group of submissions for debate, evaluation, and qualification. This process typically results in an initial set of projects subject to a second round of evaluation. Finalists emerge from this second round. ULI will notify finalists and non-finalists of their status shortly after this meeting.

This meeting likely will take place during ULI Spring Meeting in Nashville, TN, April 16–18, 2019.

### Finalist Site Visits

If the jury selects your project as a finalist, during the following months at least one juror visits each finalist for a closer evaluation, where they meet with those responsible for the success of the project or program. The goal is to gather a detailed understanding of all aspects of the project or program.

### Second Jury Meeting

The jury convenes in a second and final meeting where they review each project again. The member of the jury who visited the project starts the discussion with a brief presentation that includes additional insight they obtained during their visit. After a day of deliberations, they select the ULI Global Awards for Excellence winners. ULI will notify winners and non-winners of their status shortly after this meeting.

ULI will announce the winners before or during the ULI Fall Meeting in Washington, D.C., September 18-21, 2019.

If at any point you have questions or comments please contact: [awards@uli.org](mailto:awards@uli.org)

Once you submit this form you can access it to download it for your records through your OrgSync profile.

Thank you for your participation in the ULI Global Awards for Excellence.