The Urban Land Institute invites the submission of projects for the 2018 ULI Urban Open Space Award. Submissions are accepted digitally only through the completion of this online form. Specific submitter guidelines can be found in the files section or following this link https://orgsync.com/60491/files/1381232/show. For general information about the award, visit www.uli.org/uosa. To offer a comment or ask a question regarding the submission, send an email to awards@uli.org.

### PROJECT LOCATION

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### PROJECT NAME [Required]

### PROJECT ADDRESS

Please provide the details below as accurately as possible in order to facilitate locating the project, possible jury visits, mapping, and other related efforts. If the submitted project constitutes multiple locations or is a broad-based initiative that does not match the format, please place "NA" to the required fields, and explain the particular characteristics of the project in the comments section.

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### OVERVIEW

#### PROJECT DESCRIPTION
In approximately 200 words, describe the open space. Include the history of the project and a brief physical description of the space. Please include information on its general size, amenities/major features, and relationship to the surrounding community.

#### BASIS FOR PROJECT RECEIVING AN AWARD
Explain (in up to five bulleted points) why the space is successful and meets the criteria for eligibility, how it has affected its surroundings, and why the project should receive an award.
DESIGN AND PROJECT SIZE
Describe the size of the space, and include the sizes and relationships of the open space elements or subspaces. Include a description of site amenities, including but not limited to furniture, public art, historical features, green infrastructure, resilience strategies, and landscaping. Refer to the evaluation section of the application Program Overview & Information for Submitters document and where applicable highlight features listed in that section.

FINANCIAL STRUCTURE AND PARTNERSHIPS
Provide an overview of the project costs to create the open space, including a general breakdown of contributions from project partners (if applicable). Describe the current operations and maintenance structure for the open space, including the roles of multiple groups. Highlight innovative approaches to partnerships and funding models for capital, operations, or programming.

PROGRAM IMPACT AND COMMUNITY BENEFIT
Highlight the programmatic impact of the open space. Describe how the project has promoted the health and well-being of the community, engaged minorities and historically disadvantaged or low-income group, or offers diverse and ongoing programming.

Approximate number of people served within a half-mile (800 metres) of the space.

Additional Information (optional)
Briefly describe anything else the jury should know about the project and open space, including tools or strategies employed that could be adapted in other communities.

Awards and Recognitions Received
If the project received any other relevant awards or has been selected for other recognition, include that information here. If applicable include any previous ULI award or nomination received.

PROJECT TEAM & AUTHORIZATION

Project Name [Required]

Project Website
Valid input:
  - http://www.myschool.edu

Project Owner [Required]

Designer/Architect [Required]

Other Team Members/Project Partners.
Applicant

Applicant Contact Information [Required]
Valid input:
- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
- name@myschool.edu

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Authorization

This digital authorization agreement is signed by the project owner/developer, designated public official or representative responsible for the project. Please provide contact information, review the terms below, and confirm agreement with the submission of this project.

The undersigned attests that:

ULI may use and reproduce the information on the application and any supporting materials provided (including images), unless noted otherwise.

There are no pending or impending concerns with the project’s financial condition, debt, equity, or public agency subsidy; or, if there are, they will be disclosed during a site visit.

He/she has identified the above individual or organization as the recipient of the cash prize.

He/she has full power and authority to provide this information and to grant these rights and permissions.

Authorization Contact Information
Valid input:
- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
- name@myschool.edu

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By checking the box below, I agree to the authorization terms:

[ ] Yes, I authorize this submission to the ULI Urban Open Space Award

Name and Contact Information for Nominee of Plaques/Certificates [Required]
Valid input:
- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
- name@myschool.edu

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Explain why the above nominee(s) is/are most responsible for the creation and/or maintenance of the space.
Primary Contact (if different from applicant)
Provide contact information for an individual to act as liaison for all correspondence to/from ULI regarding this application.
Valid input:
- must be 10-15 digits long and may include only numbers, hyphens, and spaces.
- name@myschool.edu

First name:
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IMAGES AND ATTACHMENTS

Images

Please submit 12 to 20 image files in TIFF or JPEG format. PDF formats are not acceptable with the exception of the contact-sheet file. Minimum image dimensions: 8.5 x 11 inches or A4 at 300 pixels per inch or better. Include a contact sheet with thumbnails of all images, titles, and photo credit for each submitted images. Do not include any added border, logo, number, or collage element in the image. Final project renderings in any form other than for site and locator plans are not acceptable and may disqualify the entire entry. Some diagrammatic/conceptual images might be relevant, depending on the project.

Images are used by the jury in its first assessment of the overall visual impression of the project and are critically important to sustain the submission narrative. These images often constitute the visual narrative that drives the conversation as the jury meets and evaluates all entries. Be sure to choose images that are relevant to the characteristics that make the project a viable award candidate.

Once the awards are announced, these images may be used in subsequent publications and online presentations. Typically all winners and finalists are featured, but also selected applicants of note that match the criteria are often featured in ULI research and communications. The images are often used to make a video highlighting the program and the finalists that is presented during ULI annual meetings, ceremonies, and related events. Therefore, the higher the quality of the images, the better.

Minimum requirements:
The first image, should be a contact-sheet showing all submitted images, including captions and image credits.
The second image, when applicable, should be a locator map showing the project's location relative to the metropolitan area.
The third image, when possible, should be an aerial photo showing the project within its immediate context.
The fourth image should be a measured site plan showing the landscaping and furniture elements of the space.
The images should also include a before/after sequence demonstrating how the open space transformed its surroundings, as well as images illustrating intensity and diversity of use through the year. A brief one-line description for each image should be provided in the separate project images file.

Naming protocol
We strongly recommend naming the individual images and files in a manner that identifies the project clearly, and the order in which they should be viewed by the jury.

A preferred naming protocol would consist of:
AbreviatedProjectName_AbreviatedLocation_ImageNumber
e.g.: whitehouse_dc_01

By submitting this application, you attest that ULI may use or reproduce any supporting information provided (including images), unless noted otherwise. The submitter attests that she/he has full power and authority to grant these rights and permissions.

Contact-Sheet [Required]
Thumbnails of the submitted images with captions/credits.

Locator Map [Required]

Aerial View
Other Attachments

Up to five files with related and relevant information, such as descriptive literature, press clippings, etc., may be submitted.

However, note that this additional information is typically only of significant value in order to support applications that advance through the evaluation process and that the initial assessment by the assigned jury member, and during the first group meeting, focuses on the overall application and project details.
PAYMENT

An entry fee must accompany each project submitted. Fees for the 2018 ULI Urban Open Space Award are:

- Public Sector/NGO: $200
- Private Sector: $500

Note that the above fees apply to the type of company or organization submitting the application, not the type of project completed. Select your applicable fee below.

If the fee presents a significant problem for a submitter, ULI has a small number of fee waivers available for public sector and NGO submissions. Please note your case and request in the payment comments section of the submission form for ULI staff consideration.

Public Sector/NGO
- $200.00 each
- Default: 0
- Valid input:
  - Positive whole numbers

Private Sector
- $500.00 each
- Default: 0
- Valid input:
  - Positive whole numbers

PayPal is the preferred method of payment to manage all submissions. This form will take you to a secure environment where the transaction can be completed. If you experience any problem or if your organization is unable to make the payment via PayPal, please note that in the payment comments section below, and complete the application, ULI staff will follow up to try to support your submission.

Payment Comments

NEXT STEPS

Thank you for preparing this form. Once submitted, it will be reviewed to make sure it is complete. Once it has been accepted, you will be notified that it is entering the award process.

All projects are assigned to jury members for evaluation in advance of the first jury meeting. During this meeting, jury members introduce the
submission to the rest of the group and open up a debate for its possible inclusion in the round of finalists. The first jury meeting takes place during the ULI Spring Meeting, Detroit, May 1-3. In the weeks following the meeting, the finalists will be announced. Finalists and nonfinalists will receive individual notifications of their status at this time.

During the following months, at least one jury member will coordinate visits to each finalist project to further evaluate the merits of the entry. The jury convenes for a final meeting to choose the winners. The winners are announced during the final quarter of 2018.

If at any point you have any question or comment please contact: awards@uli.org

Once this form is submitted you can access it to download it for your records through your OrgSync profile.

Thank you for participating in the ULI Urban Open Space Award